Independent

U.S. Department of Education

2010-2011 Verification Worksheet

Federal Student Aid Programs

Clear Form Data !

FORM APPROVED
OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2009 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Your financial aid administrator will help you.

What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid administrator.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

A. Student Information

Last name | First name | M.I.

Social Security Number

Address (include apt. no.)

Date of birth

City | State | ZIP Code

Phone number (include area code)

B. Family Information

List the people in *your household*, including:

- yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2010 through June 30, 2011, even if they do not live with you, and;
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2010 and June 30, 2011, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Martha Jones (example)	*24*	*Wife*	*City University*
		Self	

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Education, Washington, DC 20202-5345.

C. Student's Tax Forms and Income Information (all applicants) Independent

1. Check only one box below. Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

- ☐ Check here if you are attaching a signed copy of your tax return.
- ☐ Check here if a signed tax return will be submitted to the school by _____(date).
- ☐ Check here if you will not file and are not required to file a 2009 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 45 of the Free Application for Federal Student Aid (FAFSA).)

Sources of Untaxed Income	2009 Amount	Sources of Untaxed Income	2009 Amount
a. Child Support	$	d.	$
b. Workman's Compensation	$	e.	$
c. Untaxed Pensions	$	f.	$

3. If you did not file and are not required to file a 2009 Federal income tax return, list below your employer(s) and any income received in 2009 (use the W-2 form or other earnings statements if available).

Sources	2009 Income
	$
	$
	$

D. Spouse's Tax Forms and Income Information (if student is married)

1. Check only one box below. Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request a copy from the tax preparer or request an Internal Revenue Service form that lists tax account information.

- ☐ Check here if you are attaching a signed copy of your and your spouse's joint tax return.
- ☐ Check here and attach spouse's signed tax return if your spouse filed a separate return.
- ☐ Check here if a signed spouse's tax return will be submitted to the school by _____(date).
- ☐ Check here if your spouse will not file and is not required to file a 2009 U.S. Income Tax Return.

2. Funds received for child support and other untaxed income. (See Question 45 of the FAFSA.)

Sources of Untaxed Income	2009 Amount	Sources of Untaxed Income	2009 Amount
a. Child Support	$	d.	$
b. Workman's Compensation	$	e.	$
c. Untaxed Pensions	$	f.	$

3. If your spouse did not file and is not required to file a 2009 Federal income tax return, list below your spouse's employer(s) and any income received in 2009 (use the W-2 form or other earnings statements if available).

Sources	2009 Income
	$
	$
	$

E. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. If married, spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____

Student **Date**

_____

Spouse **Date**

Do not mail this worksheet to the Department of Education. Submit this worksheet to your Financial Aid Administrator at your school. Don't forget to sign your tax forms.